



Dear Exhibitor:

The 166th Barnstable County Fair will take place this year from July 17, 2010 - July 24, 2010. The Fair will open at 12:00 PM on Saturday, July 17th and close Saturday night, July 24th. Daily hours will be 12:00 PM – 10:00 PM, with the admission gates closing at 10:00 PM and the midway rides closing at 11:30 PM. We look forward to having past craftsmen and new ones demonstrating and displaying their crafts. Since several thousand people come through the Fair, it should be a great time for all.

THIS YEAR, CRAFTERS WILL BE LOCATED IN THE ARTS & CRAFTS AREA; HOWEVER, IT WILL BE THE RESPONSIBILITY OF THE CRAFTER TO PROVIDE THEIR OWN TENT. IF YOU DON'T HAVE A TENT, YOU CAN PURCHASE A 10'X 10' TENT THROUGH THE FAIRGROUNDS FOR AN ADDITIONAL \$150.00. IF A LARGER TENT IS NEEDED, PRICES WILL BE ADJUSTED ACCORDINGLY. ELECTRICITY WILL BE INCLUDED WITH YOUR SPACE; HOWEVER, IF ADDITIONAL OUTLETS ARE NEEDED, A DAILY CHARGE OF \$10.00 WILL OCCUR.

Since the taxmen are always on the Fairgrounds during the Fair, it is important to have your Massachusetts Sales Tax Number available at all times. Also, it is mandatory for any arts & crafts vendor to have liability insurance for their business and employees. If you choose, insurance can be provided by the Barnstable County Fair for an additional fee.

Due to lack of parking spaces in the Reserved Parking lot, only one (1) Reserved Parking sticker will be given to each exhibitor. All others working with you will have to park in the free or paid parking lots.

First, second and third place rosettes will be given as awards to crafters with the best overall appearance and condition of their space during the Fair.

If you have craft friends who might be interested in coming to our Fair, please give me their names and telephone number and I will call them directly. If you have any questions, please call Ann Jarvis at 508-563-3100.

Specific conditions for participating are listed on the enclosed "Conditions for Exhibiting". **PLEASE BE SURE TO READ THIS FORM.** If you would like to participate, please complete the enclosed application form and return it with your full remittance by **June 18, 2010** to:

BARNSTABLE COUNTY FAIR
Attn: Arts & Crafts
1220 Nathan S. Ellis Highway
East Falmouth, MA 02536

Sincerely,
Ann Jarvis, Chairman
Arts & Crafts Committee

BARNSTABLE COUNTY FAIR
CONDITIONS FOR EXHIBITING ARTS & CRAFTS
JULY 17, 2010 – JULY 24, 2010

The purpose of the Arts and Crafts demonstrations and displays at the Barnstable County Fair is to support and publicize local artists and craftsmen, and to give the public an opportunity to view, appreciate and purchase quality handwork.

1. There are two options for Cost:
Option 1: Cost will be 15% of total sales for each crafter. This cost doesn't include mandatory cleaning fee or insurance. Each crafter will be responsible to pay their 15% sales charge by 10:00 PM on the night of their departure. A Barnstable County Fair representative will stop by your booth for pickup. Your payment choice is binding.
Option 2: Flat rate of \$250.00 for 4 days or \$500.00 for 8 days, this doesn't include mandatory cleaning fee or insurance. Flat rate prices are to be paid with application. Your payment choice is binding.
2. The Fair will open at 12:00 PM on Saturday, July 17th and close Saturday night, July 24th. Daily hours will be 12:00 PM – 10:00 PM, with the admission gates closing at 10:00 PM and the midway rides closing at 11:30 PM. All exhibitors **MUST** be open each day until 10:00 PM. Exhibit areas **MUST** be manned during these hours.
3. One (1) 20 Amp electrical outlets will be provided. If another electrical outlet is needed, an **additional fee of \$10.00** per day will be charged. The Fairgrounds **do not** provide extension cords so you need to bring your own.
NOTE: Extension cords must be buried two inches in any public walkway. Please bring a shovel. This is a direct order from the Town of Falmouth Electrical Inspectors.
4. There is a **\$65.00 fee** for liability insurance for all vendors during Fair dates, which **must** be paid prior to Fair. This fee will be waived **ONLY** if you provide a copy of your insurance policy to us no later than June 15, 2010. Without insurance, you will not be able to exhibit on the Fairgrounds.
5. Signs indicating group or business name should be displayed in the exhibit.
6. Sixteen (16) individual admission tickets, One (1) reserved parking pass and One (1) Gate 1 pass will be provided to each exhibitor. Admission tickets **MUST** be used in order to enter through any of the Fairgrounds gates. Additional passes may be **purchased for \$5.00** at the Fairgrounds Main Office.
7. Vehicles may be driven to the exhibit area for unloading and **MUST** be off the grounds by 11:00 AM.
8. For any reason, the committee has the right to reject any merchandise which is considered to be inappropriate and/or unsuitable. The Barnstable County Fair reserves the right to reject any application. Any refunds will be at the discretion of the General Manager.
9. The Fair has security throughout the Fairgrounds 24 hours a day; however, the Barnstable County Agricultural Society, dba Barnstable County Fair, can't be responsible for individual booth and/or tent and their contents.
10. **NO** pets except guide and/or service animals are allowed on the Fairground property.
11. YOU **MUST** LEAVE YOUR SPACE AS CLEAN AS YOU FOUND IT! A **mandatory \$50.00 cleaning fee** will be charged for each exhibitor and **must** be paid with application. At the end of Fair, if the space you rented is left cleaned and without damages, the cleaning fee will be refunded to you by August 20, 2010. If for any reason, your space needs to be cleaned by BCAS, the cleaning fee will be adjusted accordingly. NOTE: YOU ARE RESPONSIBLE for disposing of your trash properly.
12. Participants in the Barnstable County Fair must abide by all rules and regulations noted above and the Vendors Manual, which will be sent to you upon acceptance to the Fair. Note: some areas of the Vendors Manual are specific to other vendors.
13. **CLOSING NIGHT:** On the last evening of the Fair, Saturday, July 24, 2010, you may **NOT drive your car onto the Fairgrounds until 11:30 PM.** This is a safety precaution and will be fully enforced; however, you may walk items to your car after 10:00 PM.

ARTS & CRAFTS APPLICATION - Hand Crafted Items ONLY

JULY 17, 2010 – JULY 24, 2010

NAME: _____ BUSINESSNAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL PHONE: _____

E-MAIL: _____ MA SALES TAX NUMBER: _____

FAIR DATES: Saturday, July 17, 2010 thru Saturday, July 24, 2010 – CHECK ONLY ONE CHOICE:

- 8 Day Option: _____ Saturday, July 17, 2010 thru Saturday, July 24, 2010
 - _____ Cost: 15% of total sales + \$50.00 (cleaning) + \$65.00 insurance (if you don't already have)
 - OR**
 - _____ Flat Rate of \$500.00 + \$50.00 (cleaning) + \$65.00 insurance (if you don't already have)

- 4 Day Options: _____ Saturday, July 17, 2010 thru Tuesday, July 20, 2010
 - OR**
 - _____ Wednesday, July 21, 2010 thru Saturday, July 24, 2010
 - _____ Cost: 15% of total sales + \$50.00 (cleaning) + \$65.00 insurance (if you don't already have)
 - OR**
 - _____ Flat Rate of \$250.00 + \$50.00 (cleaning) + \$65.00 insurance (if you don't already have)

NOTE: 1. Exhibitors who choose to pay 15% of total sales will be responsible to pay their 15% sales charge by 10:00 PM on the night of their departure. A Barnstable County Fair representative will stop by your booth for pickup. 2. Exhibitors who choose the flat rates must pay with application. 3. Your payment choice is binding.

- List the specific art(s) and craft(s) you wish to demonstrate and display. Picture of your exhibit items are required:

- Price includes one (1) 20 amp electrical outlet. If **another** electrical outlet is needed, an **additional fee of \$10.00 per day will be charged.**
- Sixteen (16) individual admission tickets will be provided to each exhibitor. Admission tickets **MUST** be used in order to enter through any of the Fairgrounds gates. Additional passes may be purchased for \$5.00 at the Fairgrounds Main Office.
- One (1) reserved parking sticker will be allotted for each booth AND One (1) Gate 1 auto pass will be allotted **FOR UNLOADING CARS ONLY. After unloading, all vehicles must be parked off the grounds. All vehicles MUST be off the ground by 11:00 AM.**
- All exhibitors must pay their mandatory cleaning fee and/or insurance fee with application. If you have insurance the \$65.00 insurance fee will be waived. Do you have insurance? Yes or No
- Make Checks payable to the BCF or Barnstable County Fair and return to address listed above.

Signature

Date